

Government of Nepal
Ministry of Federal Affairs and Local Development
Department of Local Infrastructure Development and Agricultural
Roads (DoLIDAR)
(Shreemahal, Pulchowk, Lalitpur)

EXPRESSION OF INTEREST

Preparation of Architectural Design, Structural Design, Drawing, Detail Cost Estimate, Specification and Bid Documents of Ganesh Man Singh Inclusive Building

Consulting Firm/Joint Venture:
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Prime Consultant (in case of a JV):
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Government of Nepal
Ministry of Federal Affairs and Local Development
Department of Local Infrastructure Development and Agricultural Roads
(Irrigation, River Control & Other Infrastructure Development Section)
Shreemahal, Pulchowk, Lalitpur

Notice No: Irrigation/01 071/72

First Date of Publication: 071/09/10

Expressions of Interest

The Government of Nepal, Ministry of Federal Affairs and Local Development Department of Local Infrastructure Development and Agricultural Roads (DOLIDAR) invites EOI (Expressions of Interest) for the purpose of short listing the qualified, eligible and experienced domestic Consulting Firms for the preparation of Architectural Design, Structural Design, Drawing, Detail Cost Estimate, Specification and Bid Documents of Ganesh Man Singh Inclusive Building. The budget for this purpose has been allocated in this fiscal year 2071/072 by the Government of Nepal (GoN).

Experienced, eligible and willing consulting firms are invited to submit their EoI, either alone or in joint venture with maximum 3 numbers of firms. The EoI shall be submitted in a sealed envelope and must reach DoLIDAR, Shreemahal, Pulchowk, Lalitpur no later than the working hours on the 15th day of first publication of this notice.

The received EoI shall be subjected to evaluation criteria based on experience in design of multipurpose hall, museum and other civil buildings of similar nature and value as well as financial and human resource to produce a short list. The detailed evaluation criteria are attached with the EOI form availed at the above office or at web page: <http://www.dolidar.gov.np>. Certified evidences of completion of GoN's projects as a corporate entity, individually or as one of the major Companies with a legal association from concerned agencies of GoN, only will be counted.

In case the day of submission of the EoI falls on a public holiday, it shall then be submitted on the following working day. Only the shortlisted Consulting Firms shall be invited for RFP (Request for Proposal). DoLIDAR reserves the right to shortlist any or all of the Firms without assigning any reasons whatsoever. Further information or clarification can be obtained from Irrigation, River Control and Other Infrastructure Development Section, DoLIDAR (Phone: 5528797) during office hours.

INFORMATION ON THE CONSULTING FIRM

Information shall be provided in the following format. No field shall be left vacant. In case of a joint venture, the same form shall be filled by each of the JV partners separately. The form shall be submitted in the time, date and venue as mentioned in the published notice.

1. General

Name of Firm	Address	Telephone	Email	Fax	JV Percent

Out of the above list, will be the Prime Consultant.

2. Financial Capacity

Annual turnover over the last five years are as follows. The auditor's report along with tax clearance certificates is attached.

Fiscal year	Turnover (Rs)
2070/71	
2069/70	
2068/69	
2067/68	
2066/67	

3. General Experience*

General experiences in design works over the past 5 years each project with estimated cost NRS. 11,00,000.00 or more without VAT are as follows. Work completion certificates are attached.

Fiscal year	Project	Client	Contract amount (excluding VAT)	Year of completion	Variation if any
2070/71					
2069/70					
2068/69					
2067/68					
2066/67					

4. Specific Experience in Design of Multipurpose Hall, Museum and other Civil Buildings of similar nature and value *

Design of multipurpose hall, museum and other civil buildings of similar nature completed over the past 5 years and value of each NRS. 11,00,000.00 or more without VAT are as follows. Work completion certificates are attached.

Fiscal year	Project	Client	Contract Amount (excluding VAT)	Year of Completion	Variation if any
2070/71					
2069/70					
2068/69					
2067/68					
2066/67					

** The firm/s shall produce certified evidences of completion of the job either as a corporate entity individually or as one of the major companies with legal association from concerned agencies of Government of Nepal. Sublet works or assignment as a sub consultant shall not be considered for evaluation.*

6. Human Resources

We are in a position to deploy the following staff members:

Staff Member	Number		
	Required Minimum General Experience	Name(s) of the Persons	Date of Appointment
Team Leader/Coordinator	Graduate in Civil Engineering, Masters in Architecture/ Urban Planning,15-Years experience in planning design and supervision of building structure.		
Civil Engineer	B.E in Civil Engineering, Masters in Project/Construction works,10-Years experience in general civil engineering construction works.		
Senior Structural Engineer	B.E in Civil Engineering, Masters in Structural Engineering,15 - Years experience in structural design of multistoried building.		
Structural Engineer	B.E in Civil Engineering, Masters in Structural Engineering,10 - Years experience in structural design of multistoried building.		
Senior Architect	B.E in Architectural Engineering, Masters in Architecture/ Urban Planning Engineering, 15-Years experience in architectural design of building.		
Architect	B.E in Architectural Engineering, Masters in Architecture/ Urban Planning Engineering,10-Years experience in architectural design of building.		
Electrical Engineer	B.E in Electrical Engineering, Masters in Electrical Engineering or equivalent,10 -Years experience in electrical design of building works.		
Water Supply Engineer	B.E in Civil Engineering, Masters in Water Supply/Sanitary/ Environmental Engineering, 10-Years experience in water supply and sanitation works.		
Mechanical Engineer	Bachelor in Mechanical Engineering, Masters in Mechanical Engineering,10-Years experience in general mechanical works.		
Computer Network and Communication Specialist	Bachelor in computer Engineering/Electronics, communication, or computer science, Masters in Computer Engineering/ Electronics and Communication or computer or information Technology,10-Years experience in computer networking and communication.		

CV with signature must be attached for the personnel other than support staffs.

Authorized signature:

Seal:

Date:

ANNEX 1: INFORMATION TO THE CONSULTING FIRM

General Information

- **Purpose of inviting the EoI:** The main purpose is short-listing suitable consulting firm for Preparation of Architectural, Structural Design, Drawing, Detail Cost Estimate and Bid Documents of Ganesh Man Singh Inclusive Building so that proposals could be invited from them only. However, the client may extend the short-list to include additional relevant consulting firms which are capable of giving the desired output.
- **Minimum Eligibility of the Firm:** Registered civil engineering consulting firm, registered at VAT office, tax clearance certificate.
- **Deadline for submission of EoI:** 15 days from the date of first publication of the Invitation notice for EoI.
- **Number of copies to be submitted:** one
- **Joint Venture:** A firm may apply to be short-listed alone or in joint venture with other firms. However once short- listed, JV partners are unchangeable.
- **Duration of the Assignment:** The work shall be completed within three months from the date of signing of the contract.
- **Information from the Client:** The shortlist shall be published on the Client's notice board. The Client shall mail the short-list to each of the firms/JV submitting the EoI and initiate the process of RFP without waiting for the receipt from the firms that they have received the short-list.

ANNEX 2: EVALUATION CRITERIA

(I) Eligibility Criteria (Pass / Fail)

SN	Eligibility Criteria	Requirement	Compliance	Remarks
1	Corporate Registration	Mandatory	Yes/ No	Pass/Fail
2	Tax Clearance / Tax Return	Tax return/submission receipt for the last fiscal year Mandatory	Yes/ No	Pass/Fail
3	Vat Registration	Mandatory	Yes/ No	Pass/Fail
4	Experience design of Multipurpose Hall, Museum and other Civil Buildings of similar nature and value	Must have experience of at least design of one multipurpose hall, museum and other civil buildings of similar nature and value.	Yes/No	Pass/Fail
5	Minimum Years of Standing	Minimum Five years of study (at least one of JV partners)	Yes/ No	Pass/Fail
6	Adherence to code of Ethics Anti Corruption Policy	Mandatory	Yes/ No	Pass/Fail

(II) Ranking Criteria (Out of 100%)

Financial Capacity	General Experience, Specific Experience and Availability of Staffs		
	10 marks	30 marks	40 marks
Less than NRS 2500000 (Without VAT) - 0 mark NRS 2500000-4500000 (without VAT) - 6 marks More than NRS 4500000 (Without VAT)- 10 marks	General experience of the consultant (30 Marks for max 10 projects, each project with estimated cost NRS. 11,00,000.00 or more without VAT in Design Works) (10*3=30)	Specific experience in design of multipurpose hall, museum and other civil buildings project of similar nature and value of each NRS. 11,00,000.00 or more without VAT (40 Marks for max 4 number of Projects) (4*10=40)	Team Leader/ Coordinator (3.0 Marks), Civil Engineer (2.0 Marks) Senior Structural Engineer (2.5 Marks) Structural Engineer (2.0 Marks) Senior Architect (2.5 Marks) Architect (2.0 Marks) Electrical Engineer (1.5 Mark) Water Supply Engineer(1.5 Mark) Mechanical Engineer (1.5 Mark) Communication Network and Communication Specialist (1.5 Mark)

NOTE: The consultant should score minimum 50 percent on each criterion and more than 60 percent on the overall ranking criteria as mentioned above to qualify for short listing.