

Government of Nepal
Ministry of Federal Affairs and Local Development
Department of Local Infrastructure Development and Agricultural Roads (DoLIDAR)
Rural Connectivity Improvement Project (RCIP)
Project Coordination Unit (PCU), Lalitpur

Minutes of Pre-bid Meeting

Invitation for Bid No: DoLIDAR/RCIP/NCB-02/2074/075

Contract Nos.: DoLIDAR/RCIP/Works/NCB-07/2074/075; DoLIDAR/RCIP/Works/NCB-10/2074/075 and DoLIDAR/RCIP/Works/NCB-11/2074/075.

Districts: Dolakha, Sindhupalchowk and Kavrepalanchowk (NCB-07); Parbat (NCB-10) and Rukum (NCB-11)

Date: 24 September 2017

Time: 13:00 hours (local)

Venue: Project Coordination Unit (PCU), Ekantakuna, Lalitpur

Attendance:

Employer:

S. No.	Name	Designation	Representation
1	Ram Chandra Shrestha	Deputy Director General	Rural Connectivity Improvement Project (RCIP) Project Coordination Unit (PCU)
2	Thakur Raj Pant	Senior Divisional Engineer	
3	Parbati Sharma	Under Secretary (Account)	
4	Nabin Khanal	Account Officer	
5	Biswombhar Pahari	Engineer	
6	Manju Gurung	Engineer	
7	Kripa Devkota	Engineer	
8	Janak Raj Pant	Engineer	
9	Saroj Acharya	Engineer	

Consultants:

S. No.	Name	Designation	Representation
1	Keshab Raj Acharya	Procurement Specialist	Procurement Specialist for RCIP from the ADB

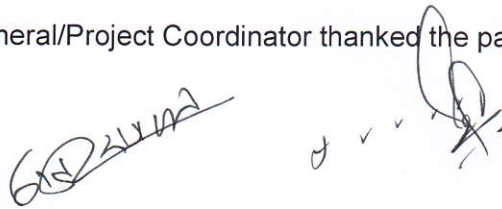
Contractors:

S. No.	Name	Designation	Representation
1	Hemant Chand	Engineer	Chandra & Basant Construction (P) Ltd
2	Deependra Dongol	Engineer	Chandra & Basant Construction (P) Ltd

Discussion

- Mr. Ram Chandra Shrestha, Deputy Director General/Project Coordinator, Department of Local Infrastructure Development and Agricultural Roads (DoLIDAR), Rural Connectivity Improvement Project (RCIP), Project Coordination Unit (PCU), Lalitpur welcomed the participants attending the Pre-bid meeting and opened the floor for discussion.
- Mr. Keshab Raj Acharya, Procurement Specialist working as a Consultant for RCIP from Asian Development Bank (ADB) requested to the Contractor, inter alia,;
 - To take note of the provision of ITB 11 regarding Single Stage - Two Envelope bidding procedures and the documents comprising the Bid.
 - To take note of the provision of Invitation for Bids (S. No. 3) and ITB Clause 12 regarding the Letter of Bids and Schedules.

- To take note of the provision of ITB 18.1 (and Bid Data Sheet, letter of technical bid and letter of price bid) regarding the Period of Validity of Bids. He informed that the Period of Validity of Bids is 120 days after bid submission deadline date.
 - To provide the required information in the forms as attached in Section 4: Bidding Forms of Bidding Documents.
 - To go through carefully the provisions of Performance Based Maintenance (PBM) Works and Services and load its cost for the item of performance based maintenance in the unit of km-month of the Bill of Quantities (BoQ) taking care of all the requirements that the Contractor has to fulfill during PBM Phase.
 - To submit any questions in writing as per ITB Clause 7.5.
 - To study carefully the bidding documents along with the advice of visiting the site prior to finalizing their bid.
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- No written queries were raised by the Contractor nor were any Emails received. So no replies was required to be prepared.
 - The Deputy Director General/Project Coordinator thanked the participants and closed the meeting.

The image shows two handwritten signatures. The one on the left is a cursive signature that appears to read 'G. D. S. S. S.'. The one on the right is a more stylized signature with a large loop at the top and some initials below it.